EMERGENCY PREPAREDNESS INFORMATION
Syllabus Insert

Important Numbers:
- Security: (507)389-2111
- Mankato Department of Public Safety: 911

Fire
Always evacuate if you hear a fire alarm or your area becomes unsafe. Pull the closest fire alarm if you discover a fire.
- Leave the building immediately using the nearest emergency exit. Identify the closest exit prior to needing to use it.
- Close doors behind you
- Call MSU Security or 911 when safe to do so
- Assemble in a designated area
- Re-enter the building only when instructed by officials
- Do not assume an alarm is false. Evacuation is not optional.
- Do not use elevators
- If unable to exit the building, go to the nearest exit stairwell or safe area of refuge and call MSU Security or 911 to report your location

Severe Weather
Thunderstorms are the most common type of severe weather in the Mankato area. However, winter storms, extreme hot/cold temperatures, flooding, and tornadoes can occur.

For severe thunderstorms and tornadoes:
- Seek shelter indoors in a low part of the building. Locate the nearest shelter prior to needing to use it.
- Move to a windowless interior room away from hazardous materials
- Monitor Campus Advisories and local media for updates
- Take cover under a sturdy object or against an interior wall
- Wait for the all clear before leaving your safe space

Violence/Active Shooter
Quickly determine the most reasonable way to protect your own life. Remember that others are likely to follow your actions during an active shooter situation.

If an active shooter is in your vicinity:
- Call MSU Security or 911
- If evacuation is not possible, hide in a concealed and out of view space
- Lock, if possible, and barricade the door
- Turn off the lights
- Stay quiet and silence your cell phone
- Wait for law enforcement
- If aggressor enters the room, fight back

Communication from the University:
Voice over internet protocol (VOIP) – emergency messages will occur over the telephones located in classrooms, offices and hallways. Note, the system is tested the 1st Wednesday of each month at 1:00p.m.

Star Alert is an emergency cell phone text messaging service to notify you quickly in the event of campus imminent threats of life safety and/or severely impact standard campus operations. In an emergency, Star Alert will send a text message to the cell number you provide and to your MavMAIL e-mail address. Star Alert will also notify you if campus is closed or if classes are delayed or cancelled. Visit http://www.mnsu.edu/security/emergencytext.html for instructions on signing up for Star Alert.

Additional information:
Further information regarding preparing for emergencies can be located on the Security website at www.mnsu.edu/security/videos.html, including safety videos in the areas of identity theft, stalking, sexual assault, violent/active intruders and several others.