# MANUFACTURING ENGINEERING TECHNOLOGY

## INTERNSHIP REPORT

Automotive & Manufacturing Engineering Technology  
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Dates __________________ to __________________

Name of Student

Name of Company

## Summary of Work Experience

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Work</th>
<th>End Work</th>
<th>Total Hours</th>
<th>Jobs or Operations Performed</th>
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Total Work Hours ______

* Include approximately 60 hours of work on each of these forms.

(OVER)
Summary of Work Experience
(For this time period)

1. List the new tools or equipment you worked with during the week.

2. What new knowledge, technical or related information did you gain from work experience?

3. What new skills did you develop during the week?

4. Were there any specific incidents (good or bad) worth remembering?

5. Were any human relation incidents (Attitudes of management / Unions / Methods of supervision / Communication problems / others) that you observed or were involved in which were significant to you as an employee?

6. What meeting, seminars, conferences, or training sessions did you attend this week?

7. How do you rate your work experience for the week in terms of skills learned, work habits developed, and technical information acquired?

   Excellent ________  Good ________  Average_______  Poor ________

   ___________________________ Date_________________

   Employee’s Signature ____________________________________ Date_________________

   ___________________________ Date_________________

   Supervisor’s Signature ____________________________________