

**CM 497: Construction Management Internship**  
Spring 2021 (3 Credits Lecture) required course

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**Office:** WC 302E

**Virtual Office Hrs:** Appointments by email or use Bookings link:

<https://outlook.office365.com/owa/calendar/MSUMankatoConstructionMgmt@MinnState.edu/bookings/>

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### **Accessibility Resources**

Minnesota State University, Mankato provides students with disabilities reasonable accommodation to participate in educational programs, activities, and/or services. Students with disabilities requiring equal access to participate in class activities or meet course requirements should first register with Accessibility Resources (Memorial Library 132, telephone 507-389-2825, TCC 711) to establish an accommodation plan and then contact me as soon as possible. The full policy is available at

<https://mankato.mnsu.edu/university-life/campus-services/accessibility-resources/>

### **Course Description**

Student will complete their internship experience.

Pre: CM 300, CM 310, and CM 330

Source: 2020-2021 Undergraduate Catalog

<https://mankato.mnsu.edu/academics/academic-catalog/undergraduate/construction-management/construction-management-bs/>

### **Course Learning Outcomes (CLOs)**

The objectives of this course are to be able to:

1. Apply construction management skills as a member of a multidisciplinary team. (ACCE #9)

### **ACCE Student Learning Outcomes (SLOs)**

- Apply construction management skills as a member of a multidisciplinary team. (ACCE #9)

Assessment of SLO#9:

Final Presentation; at least 70% receive a C or better

**Reading Resources**

None

**Library Resources**

You are encouraged to use the university library resources to complete your class activities in this class. The following link has been allocated to CM resources;

<http://libguides.mnsu.edu/cat.php?cid=316144>

**Academic Conduct**

Students are expected to read and follow the policies in the Student Handbook, available at:

<http://www.mnsu.edu/supersite/administration/basic-stuff/policies.html#dueprocess>

**Assessment Methods**

Weekly Reporting	50%
Final Intern Evaluation	20%
Final Presentation	30%

**Performance Criteria**

A	≥ 90%
B	80 to 89%
C	70 to 79%
D	60 to 69%
F	≤ 60%

**Guidelines for Internship Qualifications:**

All internships need to meet the following guidelines:

- 1) Internships must contain a portion of management practice. Work that is exclusively field experience does not count towards a university internship.
- 2) Students must report on the Internship web site on 12 weeks AND 480 hours
- 3) Students may work in any sector of the construction related industry.
- 4) Students may work as management in family businesses.

**Guidelines for Weekly Reporting:**

Students must report on the Internship web site using the following guidelines:

- 1) Reports must be turned in by end of Tuesday following the week of work.
- 2) In the Student Weekly Report section (top section of the report) write a daily summary of activities.

- 3) In the Internship Objectives section (bottom section of the report) answer the question, “What do I know today that I didn’t know last week.” In other words, what did you learn last week? It is sometimes necessary to add information about how you learned the latest treasure. Make sure you tell an excellent story!

### **Guidelines for Final Presentation:**

Students will create either a written report or a video presentation about their internship using the following guidelines:

- 1) Written report should be approximately 10 pages. Video presentation should be approximately 15 minutes. Either will be worth 100 points.
- 2) Presentations includes the following sections:
  - A) History/Outlook of the industry sector (10 pts)
  - B) History/Outlook of the Internship employer (10 pts)
  - C) Major areas of responsibility during the internship (10 pts)
  - D) Choose about 5 Internship Objectives for review. What do you know now that you did not know at the beginning of the internship? (40 pts)
  - E) Assessment of the Internship and summary comments (20 pts)
  - F) Presentation should conclude with a “lessons learned” during the internship process (10 pts)

### **Technology Resources**

None

### **Class Attendance**

There is no class attendance for the internship.

### **Electronic Recording of Lectures and Materials**

Students are not permitted to make unauthorized, electronic recordings of lectures or electronic copies of course materials (e.g., PowerPoints, formulas, lecture notes) using personally owned recording devices (e.g., smartphone, iPad, computer, digital recorder) unless prior permission from the instructor or lecturer is obtained, and there are no objections from other students.

Permission is limited to the student’s own personal use and for educational purposes only.

Recorded lectures or copied material must be destroyed at the end of the course or semester. Unauthorized downloading, file sharing, distribution of any part of a recorded lecture or course materials, or using information for purposes other than the student’s own learning may be deemed a violation of Minnesota State University, Mankato’s “Statement of Student Responsibilities” subject to disciplinary action. The full policy is available at <http://www.mnsu.edu/atoz/policies/recordingoflecturesandmaterials2015.pdf>