

**Scheduling an Appointment Online through MavCONNECT**

1. Go to [www.mnsu.edu/mavconnect](http://www.mnsu.edu/mavconnect).
2. Click on **Login**.
3. Click on the **Navigation (three lines)** button and choose **My Success Network**.





1. Find the service (office) you want to meet with and click on **Schedule**. Based on your major, you will choose either CSET – Engineering and Technology majors or CSET Pre-Professional Programs and Natural Science majors as shown below.



1. Select the **Reason** for the appointment.
2. Use the calendar and select a date for an appointment. Use the arrows to move to a new month if needed.
3. Select a time for the appointment and click “Continue”



1. Confirm that the date/time/reason look correct for your request and add any **additional details that you want to share with your advisor prior to the meeting.** Click **Confirm** to request the appointment. 