

MECHANICAL AND CIVIL ENGINEERING DEPARTMENT
MINNESOTA STATE UNIVERSITY, MANKATO
<http://ce.mnsu.edu> (507) 389-6383

**APPLICATION FOR ADMISSION TO THE
BACHELOR OF SCIENCE IN CIVIL ENGINEERING PROGRAM**

Meet with your academic advisor to discuss your application for admission to the program. Your advisor must sign and date this application before forwarding it to the Department Chair.

This application should be submitted to your academic advisor by April 1 in the year you expect to begin the upper division civil engineering program. Please include unofficial transcripts for all academic work completed. If you have any transfer credits, please include a copy of your current DARS report to assist in this evaluation.

MINIMUM CIVIL ENGINEERING PROGRAM ADMISSION REQUIREMENTS

Admission to the Civil Engineering Program is selective and subject to approval of the Civil Engineering Academic Standards Committee. A minimum of 43 semester credit hours as listed below must be completed prior to submitting the program application and being admitted to the civil engineering program. All of these credits must be taken for "grade". A minimum cumulative GPA of 2.50 (including grades from all repeated courses) must be achieved in these courses as well as a grade of C (2.00) or better in each course.

General Physics I (calculus based)	4 semester hours
Calculus and Differential Equations	16 semester hours
General Chemistry	5 semester hours
English Composition	4 semester hours

Computer Programming and Introduction to Design	2 semester hours
Engineering Mechanics (Statics, Dynamics, Mechanics of Materials)	9 semester hours
Engineering Analysis [Numerical Methods / Statistics]	3 semester hours

All students are required to complete the upper division civil engineering course requirements at Minnesota State University. Exceptions to this policy will be considered in rare cases where previous academic performance merits consideration. Admission to the program involves several steps, outlined below.

I. Admission to the University

The Office of Admissions will notify you regarding acceptance at the University. Admission to the University does not imply acceptance into the upper-division Civil Engineering program.

II. Admission to the College of Science, Engineering and Technology. Admission to the College is required to take any courses at or above the 300 level. Contact the Student Advising Center (TR C-125, 389-1521) for an application form.

a. Requirements:

1. Complete 32 semester credits of work.
2. Achieve a 2.0 cumulative grade point average.
3. Be assigned a permanent advisor in your major department and have discussed your program with that advisor.
4. Satisfy Math and English competencies.

b. Complete the application, have your advisor review and sign it, and then return it to the advising center to process.

III. Admission to the Civil Engineering Program

- a. Complete this application form for admission to the Civil Engineering Program.
- b. Complete the "Plan of Study" (page 3 of this application) toward graduation in consultation with your advisor.
- c. Submit this form and all unofficial transcripts to your academic advisor, or send them to:

Chair, Department of Mechanical and Civil Engineering
205 Trafton Science Center E
Minnesota State University, Mankato
Mankato, MN 56001

d. The Mechanical and Civil Engineering Department will notify you regarding acceptance into the Civil Engineering Program.

**MECHANICAL AND CIVIL ENGINEERING DEPARTMENT
MINNESOTA STATE UNIVERSITY, MANKATO**

**APPLICATION FOR ADMISSION TO THE
CIVIL ENGINEERING PROGRAM**

Name: _____ Date of Application: _____
Last First Middle

Tech ID: _____ Academic Advisor _____

Permanent Address: _____
Street City/State/Zip

Phone: () _____

Local Address: _____
Street City/State/Zip

Phone: () _____

E-mail Address: _____

Post High School Education: Are you currently a student at MSU? Yes No

<i>Name of all Post-Secondary Institutions</i>	<i>Dates of Attendance</i>	<i>Degrees or Certificates Completed</i>

Complete the table below documenting your completion of the minimum Civil Engineering program entrance requirements. Indicate the institution where the course was taken, course title and number, number of semester credit hours, the semester the course was completed, and the final course grade. For courses not yet completed, leave the grade column blank. **For repeated courses, include grades from each attempt.**

REQUIREMENT	INSTITUTION	COURSE TITLE	SEMESTER CREDITS	SEMESTER COMPLETED	INCLUDE ALL GRADES
English Composition					
General Chemistry I					
Calculus I					
Calculus II					
Calculus III					
Ordinary Diff. Equations					
General Physics I					
Engineering Analysis <small>[Numerical Methods / Statistics]</small>					
Computer Programming / Intro. to Design					
Statics					
Dynamics					
Mechanics of Materials					

GPA in Program Admission Courses, including all grades (completed to date) _____

PLAN OF STUDY

Academic Year (20__ - 20__)

Fall Semester	Spring Semester	Summer Session

Academic Year (20__ - 20__)

Fall Semester	Spring Semester	Summer Session

Academic Year (20__ - 20__)

Fall Semester	Spring Semester	Summer Session

Department Use Only

Action Recommended by Academic Advisor	
<input type="checkbox"/> Permanent	GPA in required courses: Including All Grades _____
<input type="checkbox"/> Provisional	Including Best Grades _____
<input type="checkbox"/> Deny	“C” (2.00) or greater in each course? <input type="checkbox"/> YES <input type="checkbox"/> NO
	Are all transfer substitution forms submitted or attached? <input type="checkbox"/> YES
If recommending Provisional or Deny, describe conditions which, when completed, would lead to Permanent Admission.	

Advisor Signature	Date
Action Recommended by Civil Engineering Coordinator	
<input type="checkbox"/> Permanent	Comments:
<input type="checkbox"/> Provisional	
<input type="checkbox"/> Deny	

Program Coordinator Signature	Date
Action Taken by Department	
<input type="checkbox"/> Permanent	Comments:
<input type="checkbox"/> Provisional	
<input type="checkbox"/> Deny	

Department Chair Signature	Date

Student Notified of Admission Status

- By Mail By E-mail

Date _____