MECHANICAL AND CIVIL ENGINEERING DEPARTMENT
MINNESOTA STATE UNIVERSITY, MANKATO
http://ce.mnsu.edu (507) 389-6383

APPLICATION FOR ADMISSION TO THE
CIVIL ENGINEERING PROGRAM

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY

- **You must meet with your academic advisor to discuss your application for admission to the program. Your advisor must sign and date this application before forwarding it to the Admission Committee.**

- **For prompt consideration, this application should be submitted to your academic advisor prior to April 1 for admission to the following Fall Semester or by November 1 for the following Spring Semester.**

- **Please attach a copy of your current DARS report to this form.**

- **This application form is submitted to the Mechanical and Civil Engineering Department (TE205) once your advisor has signed it.**

MINIMUM PROGRAM ADMISSION REQUIREMENTS

Before being admitted to upper division civil engineering courses, a student must complete a minimum of 25 credits, for grade, including the following courses applicable to the degree: General Physics (calculus based) 4 credits; Calculus and Differential Equations 12 credits; Engineering Mechanics (Statics, Dynamics, and Mechanics of Materials) 9 credits.

To be admitted to the civil engineering program, a student must earn a grade of "C" (2.00) or better and a cumulative GPA of 2.50 in the courses listed. All transfer courses will be counted in this GPA calculation at the equivalent credit value awarded by Minnesota State University Mankato (see below). Students who meet the above requirements but have transferred any of the Engineering Mechanics courses (Statics, Dynamics, or Mechanics of Materials) from another institution will be granted Provisional Admission.

General Physics I (calculus based)	4 semester hours	Statics	3 semester hours
Calculus I	4 semester hours	Dynamics	3 semester hours
Calculus II	4 semester hours	Mechanics of Materials	3 semester hours
Differential Equations	4 semester hours		

For students transferring credits from other colleges or universities
If you are transferring any of the above credits from another institution the required substitution forms must be completed before an admission decision can be reached. Please consult with your academic advisor if you have questions about who should approve specific courses.

Note that satisfying the program entrance requirements does not guarantee all prerequisite coursework is completed for the junior level courses.

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APPLICATION FOR ADMISSION TO THE
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Name:_____   Date of Application: _____
     Last   First   Middle

Tech ID:_____   Academic Advisor _____

Permanent Address: _____
           Street   City/State/Zip

Phone:___(_____)_____

Local Address: _____
           Street   City/State/Zip

Phone:___(_____)_____

E-mail Address: _____

Post High School Education: Are you currently a student at MSU?   Yes   No

Name of all Post-Secondary Institutions	Dates of Attendance	Degrees or Certificates Completed

Complete the table below documenting your completion of the minimum Civil Engineering program entrance requirements. Indicate the institution where the course was taken, course title and number, the semester the course was completed, and the final course grade. For courses not yet completed, leave the grade column blank.

Note that satisfying the program entrance requirements does not guarantee all pre-requisite coursework is completed for the junior level courses.

REQUIREMENT	INSTITUTION	COURSE TITLE	SEMESTER COMPLETED	GRADE
Calculus I				
Calculus II				
Ordinary Differential Equations				
General Physics I				
Statics				
Dynamics				
Mechanics of Materials				

PLAN OF STUDY

Academic Year (20___ - 20___)

Fall Semester	Spring Semester	Summer Session

Academic Year (20___ - 20___)

Fall Semester	Spring Semester	Summer Session

Academic Year (20___ - 20___)

Fall Semester	Spring Semester	Summer Session

Department Use Only

To be completed by Academic Advisor

Have you reviewed the student's proposed Plan of Study and found it acceptable?   □ **YES**   □ **NO**

If no, please document suggested changes below.

Are all needed substitution forms submitted or attached.   □ **YES**   □ **NO**

If no, please attach the form(s) or document below the reason that they have not been done.

Comments:

_____   _____
Advisor Signature   Date

To be completed by Admissions Committee

GPA in required courses: _____

"C" (2.00) or greater in each course?   □ **YES**   □ **NO**

Has ME 212, ME 214, or ME 223 been transferred from another institution?   □ **YES**   □ **NO**

Is this the first program admission for this student?   □ **YES**   □ **NO**

If no, how many times has this student already been admitted to the program? _____

_____
Date

Action Taken by Department

□ **Permanent**   **Comments:**

□ **Provisional**

□ **Deny**

_____   _____
Department Chair Signature   Date

Student Notified of Admission Status
   □ **By Mail**   □ **By E-mail**

   Date   _____