

Appointment Scheduling through MavCONNECT/Navigate360 Student Mobile App

How to download and access the MavCONNECT/Navigate360 Student mobile app

- In your device's app store, search for "Navigate360 Student".



- Once downloaded, open the app and search for "Minnesota State University, Mankato" at the top of the screen.
- Log into the system using your starid@go.minnstate.edu credentials and go through the multifactor authentication.
 - GAs and TAs with employee level credentials should log in with those credentials, i.e., starid@minnstate.edu
- A short intake survey may open upon your first login to the system. Please complete this and then you are set to use the tool!

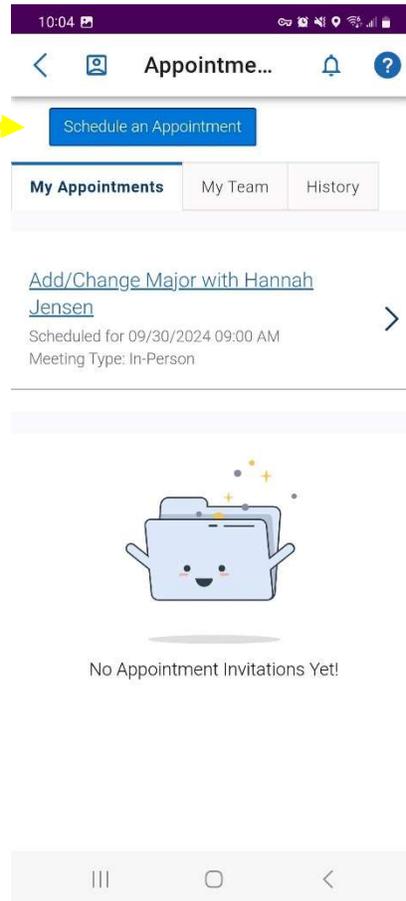
Scheduling an appointment via mobile app

1. To begin, click on the center rocket ship button and then select 'Appointments.'

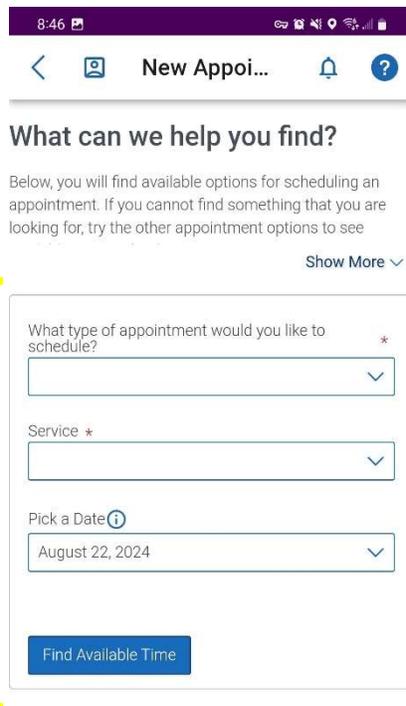


On this screen you will see any upcoming or past appointments you have made through the MavCONNECT/Navigate360 Student mobile app. If your advisor or another staff member has made an appointment with you through the MavCONNECT/Navigate360 Student platform, those appointments will also show on this screen.

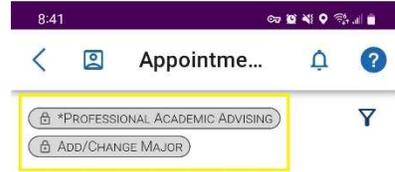
2. To create a new appointment, click 'Schedule an Appointment.'



3. On the **New Appointment** page, pick the type of appointment you would like to schedule, service, and date. Then, select 'Find Available Time.'

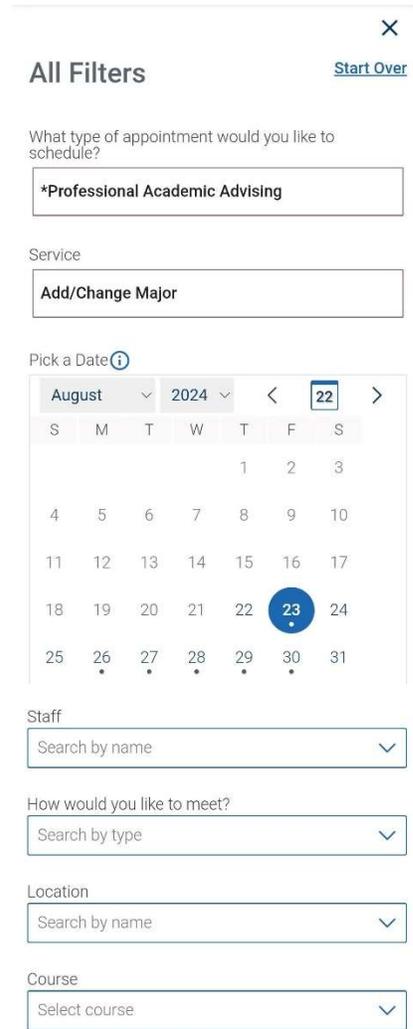


At the top of the page, you will see the options you selected on the previous page. These options cannot be changed unless you navigate back on your mobile device or select 'Start Over' in the filter icon in the top right corner. These options are shown as 'locked.'



As noted above, in the top right corner, there is a filter icon. If you click on it, you will see the type of appointment and service you selected previously. Also, a calendar to pick a new date (if needed) for the appointment, and more filters to narrow appointment options including staff name, how you would like to meet, location, and course. After your selections have been made you will press the 'X' in the top right corner and the main panel updates to reflect filtering automatically.

NOTE: Depending on the type of appointment selected, availability will only be shown for those individuals who are connected to you or part of your 'Team' who have availability set up.



4. When you choose an appointment time, the 'Review Detail' page opens.

Notice the 'How would you like to meet?' field is required.

You can enter a comment (*highly recommended*) and decide what type of reminders you would prefer to receive.

Once all the options are set, click **Schedule**.

Review Detail

What type of appointment would you like to schedule?
*Professional Academic Advising

Service
Add/Change Major

Date
09/25/2024

Time
9:00 AM - 9:30 AM

Location
Adv - Allied Health Advising Office
The **College of Allied Health Advising Office** serves first-year and transfer students within Allied Health majors (Pre-Nursing students are served through the Nursing Advising Office). The focus of advising is on understanding general education and pre-requisite requirements while also assisting with questions about university policies, scholarships, transfer evaluations, and graduation requirements. Pre-Athletic Training, Pre-Occupational Therapy, and Pre-Physical Therapy students are also served by our office.
Location: Vissink Hall 360
Phone: (507) 389-6315
Email: AHNAAdvising@mnsu.edu

How would you like to meet? *

Search by type

- In-Person
- Virtual

Would you like to share anything else?
Add your comments here

Email Reminder
Reminder will be sent to tessa.delaney.2@mnsu.edu

Text Message Reminder

Schedule

5. Success! If you receive this message, your appointment was scheduled successfully.

